

## Step 1

Complete your service's contact details and sign the agreement.

# Contact Details/ Agreement

### Childcare Service Contact Details

Name of service: \_\_\_\_\_

Type:  Childcare service  Family Day Care Care Type: \_\_\_\_\_

Management type (community, council, private, corporate): \_\_\_\_\_

Contact Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

Postal address (if different): \_\_\_\_\_

Does your service have children under 12 months:  Yes  No Excursion/Incursion:  Yes  No

Number of children service is licensed for/ number of children in care: \_\_\_\_\_

### Central Management Contact Details

Please complete this part of the form if your service is a childcare service branch (i.e. there is more than one service operated by the same organisation).

Branch name/management name: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Preferred contact name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Agreement

We agree to partner with Cancer Council NSW to increase skin cancer awareness and to implement the final approved sun protection policy. We will review our policy every 3 years to maintain our SunSmart membership.

Supervisor name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please tick ONE of the options below:

- We are using our own policy (attached) OR  We are using Cancer Council's sun protection policy (attached)

For information on how we collect and use your personal information see our [Privacy Collection Statement](#) overleaf.

Please email or post this completed form and sun protection policy to:

**Email:** sunsmart@nswcc.org.au  
SunSmart Program Cancer Council NSW PO Box 572 Kings Cross NSW 1340





### **Privacy Collection Statement**

*Your Personal Information is being or has been collected by the Cancer Council to facilitate services or products requested by you and/or to keep you informed about Cancer Council related activities. We may send you information about programs, products, services, fundraising or other activities which we think may interest you. Your Personal Information may be provided to third parties where required by law or so that such third parties may provide Cancer Council with services, or where Cancer Council participates in data cooperatives and swaps. In so doing your Personal Information may be disclosed to overseas recipients. Please refer to our [Privacy Policy](#) (which is at <https://www.cancercouncil.com.au/privacy> or on request by calling 1300 780 113) for further details. By providing your information to us you consent to your information being disclosed or used for this purpose. We will take reasonable steps to ensure that such third parties deal with your information appropriately. Please refer to our [Privacy Policy](#), or details in the relevant communication, if you wish to unsubscribe. Our Privacy Policy also explains how you can contact us to access and correct your personal information or make a privacy complaint.*

*"Cancer Council", "we", "us" or "our" means Cancer Council NSW (ABN: 51 116 463 846).*

