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| **SunSmart Action Plan Template**  |
|  | **Description** | **Priority** | **When** | **Who** | **Review** |
| **High** | **Medium** | **Low** |
| Motivation |
| Education |
| 1 | ***SunSmart behaviours at school***PowerPoint presentation targeting teachers | **□** | **□** | **□** |  |  |  |
| 2 | ***Today you need sun protection***Education poster targeting K-6 students with extension activities  | **□** | **□** | **□** |  |  |  |
| 3 | ***The truth about UV rays***Education poster targeting K-6 students with extension activities | **□** | **□** | **□** |  |  |  |
| 4 | ***Being SunSmart at school*** PowerPoint presentation targeted at K-6 students | **□** | **□** | **□** |  |  |  |
| 5 | ***We are proudly SunSmart***Information poster targeting parents/carers, teachers and students | **□** | **□** | **□** |  |  |  |
| 6 | ***Sun safety and the school uniform***PowerPoint presentation targeting parents/carers | **□** | **□** | **□** |  |  |  |
| 7 | ***SunSmart communications***Information targeting parents/carers for newsletters etc. | **□** | **□** | **□** |  |  |  |
| 8 | ***Create good habits for life***Take home information flyer targeting parents/carers | **□** | **□** | **□** |  |  |  |
| 9 | ***What is a SunSmart hat?***Information poster targeting parents/carers purchasing hats from the uniform shop | **□** | **□** | **□** |  |  |  |
| 10 | ***Student Representative Council (SRC) SunSmart project***Meeting activities covering SunSmart leadership for SRC members | **□** | **□** | **□** |  |  |  |
| 11 | ***Science and Technology classroom activities*** Curriculum resources targeting K-6 students. Developed by NSW Cancer Institute, Cancer Council NSW and the NSW Department of Education | **□** | **□** | **□** |  |  |  |
| 12 | ***PDHPE classroom activities*** Curriculum resources targeting K-6 students. Developed by NSW Cancer Institute, Cancer Council NSW and the NSW Department of Education | **□** | **□** | **□** |  |  |  |
| 13 | ***Quick SunSmart Activities***Quick SunSmart activities targeting K-6 students | **□** | **□** | **□** |  |  |  |
| Incentives |
| 14 | ***Reward system for SunSmart behaviours***Use individually or integrate into a Positive Behaviour for Learning (PBL) incentive program | **□** | **□** | **□** |  |  |  |
| Access |
| Policy |
| 15 | ***Updating school uniform requirements to support SunSmart hat use***Resource for SunSmart champions and school leadership | **□** | **□** | **□** |  |  |  |
| Practice |
| 16 | ***Overcoming barriers to achieving 100% SunSmart hat wearing***Resource for SunSmart champions and school leadership | **□** | **□** | **□** |  |  |  |
| 17 | ***Sourcing funding for SunSmart hats***PowerPoint presentation targetingkey funding groups, such as P&C committees | **□** | **□** | **□** |  |  |  |
| Triggers |
| Visual cues |
| 18 | ***Got your hat?***Poster targeting students reminding them to grab their SunSmart hats | **□** | **□** | **□** |  |  |  |
| 19 | ***No hat? Play in the shade***Shade zone poster targeting students | **□** | **□** | **□** |  |  |  |
| 20 | ***Every hero needs a hat***Poster targeting K-3 students reminding them to grab their SunSmart hats | **□** | **□** | **□** |  |  |  |
| 21 | ***You need to be a hat hero to play here***Hat wearing zone poster targeting K-3 students | **□** | **□** | **□** |  |  |  |
| 22 | ***This is a hat hero zone***Hat wearing zone poster targeting K-3 students | **□** | **□** | **□** |  |  |  |
| 23 | ***Hat on? Game on!***Poster targeting Year 3-6 students reminding them to put on their SunSmart hat | **□** | **□** | **□** |  |  |  |
| 24 | ***Hats on here!***Hat wearing zone poster targeting Year 3-6 students | **□** | **□** | **□** |  |  |  |
| 25 | ***Teachers wear many hats***Poster reminding teachers to wear a SunSmart hat | **□** | **□** | **□** |  |  |  |
| Reminders |
| 26 | ***What I need to take to school***Checklist targeting students and parents/carers | **□** | **□** | **□** |  |  |  |
| 27 | ***What do I need to do this morning?***Wallchart targeting students and parents/carers | **□** | **□** | **□** |  |  |  |